



Dear Partner,

We are pleased to acknowledge the nomination of your students and take this opportunity to send you this letter, which contains information and instructions for a fruitful and positive mobility study period, sent to your nominated students.

Student on-line application is mandatory and accessible at the following link:

<http://www.uri.unipg.it/incoming/>

Deadline for on-line application is **15th July, 2014** for the **1st Semester and for the full year**.

Deadline for on-line application is **15th December, 2014** for the **2nd Semester**.

**On line
Application
form
& Learning
agreement**

Once you fill out the Student Application form on-line and Learning Agreement, you will need to activate the "print" function.

You will print a copy of each, signed by yourself and by the **Responsible person¹** in your Home Institution.

All parties must **sign the document**; scanned copies of signatures or digital signatures are recognised.

The signed Student Application forms and Learning Agreements must be **sent on or before 15th July, 2014 for the 1st Semester and for the full year and 15th December, 2014 for the 2nd Semester** directly to the following e-mail address:

servizio.incoming@unipg.it

¹ **Responsible person in the sending institution:** an academic who has the authority to approve the mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body.

Accommodation

Accommodation can be arranged through our University Halls of Residence. Through an agreement with our University, A.Di.S.U. (Agenzia Regionale per il Diritto allo Studio Universitario) provides an Accommodation Service. We, however, at the Incoming Student Mobility Office, manage your reservations. You will be able to apply on-line when filling out the Student Application Form and Learning Agreement.

In order to do so, please tick the box and fill in the on-line form and return it by e-mail (servizio.incoming@unipg.it) on or before 15th July, 2014 for the 1st Semester and for the full year and 15th December, 2014 for the 2nd Semester, together with Student Application and Learning Agreement forms.

For details regarding our University Residences, please consult:

<http://www.adisupg.gov.it/tutte-le-residenze-perugia>

All rooms are double occupancy, some Student Residences have a kitchen (without dishes), Internet access, and a laundry room equipped with washers and dryers. Monthly cost per person, in a shared, double room, is €150. The price includes all utilities. A linen kit is provided at the cost of €5 which must be changed every 10 days (every change costs an additional €5). If you do not want this kit, you may bring your own sheets and towels.

Please be advised that your Residence is assigned by A.DI.S.U. according to availability and it is usually located near the Department that you will be attending. You cannot choose your Residence.

Private accommodation is also possible but a regular rent contract is mandatory. There is an on-line service (CERCALLOGGIO ONLINE) which helps students find private accommodation and managed by property owners.

For additional information, visit:

<http://www.cercalloggio-umbria.gov.it/index.php?lingua=2>



EU students must bring their European Health Insurance Card. This card entitles the holder to any medical assistance that might become necessary during a temporary stay (but cannot be used for private sector health care providers). This assistance will be provided in accordance with the legislation of the host State.



A language certificate is not requested.

It is highly recommended that students have at least a basic level of Italian before coming to our University, since our classes are taught mainly in Italian. In addition, students are encouraged to take an Italian language course in September or February before the beginning of each semester.

An Italian Language course, will be offered, **free of charge**, by the Università degli Studi di Perugia. The course consists of 60 hours to be completed in 3 weeks (at the beginning of September for the 1st Semester and for the full year and at the beginning of February for the 2nd Semester).

Students will receive a total of 4 ECTS per year even if more than 1 Italian language course is taken during the year. **Please note that these credits will only be allotted if the student has attended 75% of the course hours.**

The courses aim to help students reach a lower-intermediate level of Italian and will be held at the University Linguistic Centre (CLA). Please note that **all courses are taught in Italian**, except, in some cases, laboratory training.

If you want to attend the Italian language course, free of charge, please tick the box and fill in the on-line form and return it by e-mail (servizio.incoming@unipg.it) on or before 15th July, 2014 for the 1st Semester and for the full year and 15th December, 2014 for the 2nd Semester, together with Student Application and Learning Agreement forms.

Students accepted to attend the course will be informed by email several days after the application deadline dates.

The University Language Centre (CLA) reserves the right to cancel courses due to an insufficient number of students.

If the requests exceed the availability of places, the University Language Centre (CLA) will organise a 60-hour language course at a cost of € 330.

For additional information, please consult the following link:

<http://cla.unipg.it/corsi-erasmus.html>

**Academic
calendar
2014/2015**

At the Università degli Studi di Perugia, semester start dates differ according to each Department.

The first semester usually begins in September/October and ends in December/January, exams are in January/February, while the second semester usually begins in February/March and ends in May/June, exams are held in June/July.

An updated academic course calendar for 2014/2015 will not be available until July 2014. However, we advise you to refer to the current courses in order to complete your Learning Agreement. Please note that the above courses will be similar to those of the new Academic Year.

Please consult the following link and select the Department to find all courses available:

<http://www.unipg.it/en/courses/bachelor-master-degrees/teaching-activities-2013-14>

Attendance may not be compulsory at the Università degli Studi di Perugia, but students should contact the Professors at the beginning of the teaching course to find out if attendance is compulsory. Should lessons be optional, attendance, however, is strongly recommended. Once the course is over, the student is requested to sit for the exam. If a student does not take the exam or if he/she fails, no **ECTS credits** can be allocated. Our Degree Course Regulations do not provide credits on the basis of attendance.

ECTS System adopted: 1 CFU (Italian University Credit System) = 1 ECTS

All Erasmus Incoming students who will be attending the **Department of Medicine** (in all Degree programmes) during the A.Y. 2014/2015 must submit a Tuberculin test result certificate, issued within the last six months from the competent structures, otherwise **they will not be able to attend the Department of Medicine.**

**Your
registration
at UNIPG**

Upon your arrival in Perugia, **in order to be enrolled** at the Università degli Studi di Perugia, kindly present yourself during opening hours (Monday, Wednesday, Friday from 11.00 to 13.00 or Tuesday from 15.00 to 17.00) at the Incoming Student Mobility Office (P.zza dell'Università,1 - Perugia) where you will be provided with all the necessary

information regarding your Erasmus period. To complete your registration procedure, you must bring the following documents with you:

- 1 - One copy of your passport or I.D. card
- 2 - Certification from your Home University which declares that you are an Erasmus exchange student, selected to study at the Università degli Studi di Perugia during the academic year 2014/2015
- 3 - Confirmation of Arrival Certificate (if available from your Home Institution, if not, our Office can provide you with a Certificate of Arrival and Departure)
- 4 - Three passport size photos
- 5 - The University Registration form, which you can download from <http://www.unipg.it/en/unipg/mobile-students> filled in and duly signed by yourself.

As an Erasmus student, you will remain matriculated at your Institution and will be exempted from any registration fees.

Wi-Fi
internet
service

The Università degli Studi di Perugia has put at the disposal of its International students a **Wi-Fi internet access service**, which can be used in the University's libraries and laboratories. This service is provided upon the students request on registration day. For those Erasmus students coming from Institutions participating in the worldwide roaming access service "EDUROAM", it will be possible to obtain internet connectivity throughout the Università degli Studi di Perugia by simply using the authentication credentials of their home universities. Before leaving, ask your University if it is a member of the EDUROAM network.

Responsible
person at
UNIPG

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Please do not hesitate to contact us for further information and kindly consult this link for all relevant information about our University:

<http://www.unipg.it/en>

Kind regards,

Sonia Trinari

Head of International Relations Area

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