



UNIVERSITÀ
POLITECNICA
DELLE MARCHE

Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2017-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (e.g. of the course catalogue)
Universitatea de Stiinte Agricole si Medicina Veterinara "Ion Ionescu de la Brad"	RO IASI03	<u>Erasmus+ Institutional Coordinator (KA103):</u> Prof. Dr. Neculai MUNTEANU nmunte@ualasi.ro , Tel: +40 232 407 478 Prof. Dr. Gheorghe SAVUJA gsavuta@ualasi.ro , Tel: +40 232 407 318 <u>Erasmus office</u> Veronica APETREI erasmus@ualasi.ro , yape3@ualasi.ro Tel: +40 232 407 528 Universitatea de Stiinte Agricole si Medicina Veterinara "Ion Ionescu de la Brad" Iasi Aleea Mihail Sadoveanu nr. 3, Iasi, 700490, Romania Telefon: 0232 213.069 Fax: 0232 260.650	http://www.ualasi.ro/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Università Politecnica delle Marche	I ANCONA 01	Head of the International Relations Office Dr. Silvia Mangialardo Email: s.mangialardo@univpm.it Tel.: +39 071220 3020	http://www.univpm.it
		Erasmus Office Contacts Email: international.mobility@univpm.it Tel.: +39 071220 3017/3018 Address: Via Menicucci 6, 60121 Ancona (AN) Italy	http://univpm.it/manageri/student/
		Department of Agriculture Contact Prof. Giuseppe Corti Email: g.corti@univpm.it Tel.: +39 071220 4293	http://www.d3a.univpm.it/
[...]			

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
RO IASIO3	I ANCONA01	0810	Agriculture, not further defined (01.0, 01.1 - 6, 62, 620)	1 st 2 nd	1 student x 6 months 1 student x 6 months (exams) 1 student x 6 months (thesis)	To be individually decided
I ANCONA01	RO IASIO3	0810	Agriculture, not further defined (01.0, 01.1 - 6, 62, 620)	1 st 2 nd 3 rd	1 student x 6 months 1 student x 6 months (exams) 1 student x 6 months (thesis) 1 student x 6 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Number of staff mobility periods
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⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
RO IASI03	I ANCONA01	0810	Agriculture, not further defined (01.0, 01.1 - 6, 62, 620)	1 staff x 1 week	1 staff x 1 week
		00	General administrative	/	2 staff x 1 week
I ANCONA01	RO IASI03	0810	Agriculture, not further defined (01.0, 01.1 - 6, 62, 620)	1 staff x 1 week	1 staff x 1 week
		00	General administrative	/	2 staff x 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶ Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO IASI03	Any	Romanian	English	Romanian A1 or English B2	Romanian A1 or English B2
I ANCONA01	Any	Italian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO IASI03	June 30 th	November 30 th
I ANCONA01	May, 31 st (for the full Academic Year too)	October, 31 st

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Institution [Erasmus code]	Faculties/Departments	Website for information
RO IASI03	All faculties	www.uaiasi.ro/index.php?lang=en&pagina=pagini/9_studenti.html
I ANCONA01	Agriculture	http://univpm.ilpmanager.it/studenti/modulistica/GS_agraria.pdf
	Economics	http://univpm.ilpmanager.it/studenti/modulistica/GS_economia.pdf
	Engineering	http://univpm.ilpmanager.it/studenti/modulistica/GS_ingegneria.pdf
	Medicine	http://univpm.ilpmanager.it/studenti/modulistica/GS_medicina.pdf
	Sciences	http://univpm.ilpmanager.it/studenti/modulistica/GS_sienze.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO IASI03	erasmus@uaiasi.ro	http://www.uaiasi.ro/index.php?lang=en&pagina=pagini/9_studenti.html
I ANCONA01	Email: international.mobility@univpm.it Tel.: +39 071220 3017/3018/3026	http://univpm.ilpmanager.it/studenti/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

⁷ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO IASI03	erasmus@uaiasi.ro	http://www.uaiasi.ro/index.php?lang=en&pagina=pagini/9_studentsi.html
I ANCONA0 1	Email: international.mobility@univpm.it Tel.: +39 071220 3017/3018/3026	http://univpm.it/manager/studenti/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO IASI03	erasmus@uaiasi.ro	http://www.uaiasi.ro/index.php?lang=en&pagina=pagini/9_studentsi.html
I ANCONA0 1	Email: international.mobility@univpm.it Tel.: +39 071220 3017/3018/3026	http://univpm.it/manager/studenti/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ^a
RO IASI03	Legal Representative: Prof. Dr. Neculai MUNTEANU Erasmus+ Institutional Coordinator (KA103)		
I ANCONA01	Prof. Sauro Longhi, Rector	19.02.2018	

^a Scanned signatures are accepted